

Volunteer Induction Completion

Volunteer

I confirm that I have completed a first-week induction process with my principal/supervisor/other delegated staff member.

I acknowledge that I have read and understood the following.

Please tick to indicate your acknowledgement and understanding.

Visit www.hrheathcote.catholic.edu.au to view the online 'Volunteers Powerpoint'.

- | | |
|---|--|
| <input type="checkbox"/> Code of Conduct | <input type="checkbox"/> Child Safe Policies |
| <input type="checkbox"/> Occupational Health and Safety | <input type="checkbox"/> Cyber Safety |
| <input type="checkbox"/> Anti-Bullying | <input type="checkbox"/> Watched the on-line 'Volunteers Powerpoint' |

Volunteer's name: _____

Signature: _____

Date signed: _____

Principal/Supervisor

I confirm that induction has been provided and certify that the above-mentioned volunteer has completed first-week induction and received all training as identified during the induction process.

Principal/Supervisor's name: _____

Signature: _____

Date signed: _____

Copy of this checklist provided to new volunteer on (date) _____